



Community Foundation

St. Joe Community Foundation Contact: Janet Greeno
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The St. Joe Community Foundation
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Please use this as a guideline for your proposal to the St. Joe Community Foundation.

ORGANIZATION:

PROJECT NAME:

CONTACT INFO:

COORDINATOR:

NEED:

What is happening to people/ the environment?

What are the long term impacts of these issues? On the lives, on the environment?

How many people affected?

THE ORGANIZATION:

How many people work with you?

How many volunteer, how many are paid?

How old is the organization?

What is your total budget for the year?

What are your other sources of funding?

What other groups do you work with?

What have you accomplished to date, specifically as it relates to your grant proposal?

THE PROJECT:

GOALS & OBJECTIVES:

What do you want to do with the money?

Info Gathering, Page Two

What will be the impact of your program/project?

How many people will be affected?

ACTIVITIES:

What specific steps will you take to achieve your objectives?

Who is responsible for carrying out the project?

When will you start?

When will it be completed?

CHALLENGES:

What problems might you face when trying to do the work you propose?

SUSTAINABILITY:

Since this is a one time grant, how will this project continue without additional funding?

BUDGET:

How much will your program/project cost? (Need a detailed budget)

EVALUATION (EFFECTIVENESS)

How will you evaluate whether or not the program/project is successful?

Do you have other ideas for the dollars requested?

If we granted half of the amount, what could you do? What changes would be made in the proposal?

Contract Information:

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